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MINUTES OF THE SECOND FDD CAREER SERVICE BOARD MEETING

19 February 1957

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Present: Mr. J. J. Bagnall, Chairman



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1. TRAINING

██████████ reported that the planned training for March is anticipated at 2196 hours, as compared to 2288 hours against 286 persons for the 5% quota. However, there are some new people coming in which should put the Division over or on the 5% quota.

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██████████ stated that ██████████, an Editorial Assistant, had expressed a desire to work in languages. After interviews with ██████████, it was suggested that she take the Indonesian course beginning 1 April. She further stated that she had been given a language aptitude test, the results of which were Category 3. Arrangements for language tests by ██████████ are being made.

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██████████ requested that ██████████ SS/BR, be considered for the Regional Survey Course on the Indian Subcontinent beginning 4 March, thrice weekly. Since ██████████ is on temporary duty in Western World Branch, ██████████ remarked that this would not inconvenience his branch as far as her work was concerned, thus recommending approval.

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as nominees for the Soviet Orbit Course. Approval granted by the Board.

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██████████ announced that the Chinese course which OTR is planning for FDD has been postponed until 1 September 1957 so FDD can include those students who will be graduating from the various universities and colleges.

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[REDACTED] requested that the Reverse Translation Workshop in Russian be continued for approximately six 1-hour sessions. [REDACTED] agreed to make [REDACTED] available for the extra sessions.

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[REDACTED] advised the Board that the Linguistic Support Staff had a list of Division personnel who thought they could pass the FDD language exam and would like, insofar as practical, to give these people the exam.

The Chairman suggested that we wait until the Language Development Program is approved, referencing proposed Notice 25-115-2 "Language Development Program, Schedule of Awards and Qualification Instructions." Upon approval, he thought we should coordinate with OTR as to how they expect this program to go and what facilities they will have for testing. When these facts are determined then we may decide to test certain people in certain languages.

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[REDACTED] has been appointed as the coordinator for field plant trips vice [REDACTED]

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[REDACTED] submitted in final form the proposal to send [REDACTED] Chief, Iran/Afghanistan Section, Western World Branch, to Iran and Afghanistan for a two-months' familiarization tour to begin on or about 1 April 1957. The Board recommended approval.

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[REDACTED] to look into the fact whether or not OTR had an authorized list of correspondence courses that can now be counted toward the 5% quota.

2. POLICIES and PROCEDURES

The Chairman reviewed an OO memorandum on CIA Regulation No. 20-580, "Competitive Promotions."

3. CAREER SERVICE APPLICATIONS

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Application for membership in the Career Staff by [REDACTED] Far East Branch was recommended for approval and for Category A. The Board approved.

4. ROTATION

None

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5. PROMOTIONS

The Board recommended approval on the following promotions:

[REDACTED]
GS-3 to GS-4
GS-7 to GS-9
GS-9 to GS-11
GS-9 to GS-11

6. VACANCIES

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nominated [REDACTED] were

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1957. [REDACTED] is resigning 8 March position.

7. CAREER PREFERENCE OUTLINES

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Career Preference Outline for [REDACTED] was reviewed by [REDACTED] with no added comments.

8. TRANSFERS

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The Board noted ten people seeking reassignments. [REDACTED]
[REDACTED] returning from DD/P in the near future.

9. REASSIGNMENTS

Within Far East Branch:

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[REDACTED] from Geographic to Military
[REDACTED] From Transportation to Military
[REDACTED] From Agriculture to Military

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Within FDD:

[REDACTED] - From Reports Branch to Eastern Europe Branch
[REDACTED] returned from detail with NSA on 18 February 1957.

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10. AWARDS

None

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[REDACTED]
Secretary

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